History of Libraries for Engineering and Information Science & Technology

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Libraries for Engineering and Information Science & Technology
The University of Tokyo
7-3-1 Hongo, Bunkyo-ku, Tokyo 113-8656
TEL: 03-5841-6016
E-mail: t-staff@lib.u-tokyo.ac.jp
[Library General Affairs Team]
http://library.t.u-tokyo.ac.jp/index_e.php
(Search “tokyo eng ist library”)

Guide to the Libraries for Engineering and Information Science & Technology
The University of Tokyo


Hours:  Weekdays 9:30 am to 5:30 pm  (Eng.2 Library: until 7:00 pm)
(Some libraries suspend counter service between 12:30 and 1:30 pm.)

There are 10 libraries in the Libraries for Engineering and Information Science & Technology. Each library stores materials for different fields.

http://library.t.u-tokyo.ac.jp/index_e.php
# List of Libraries for Engineering and Information Science & Technology

There are 10 libraries in the Libraries for Engineering and Information Science & Technology. Each library stores materials for different fields (departments), and serves as a home library for the members of that department.

Because the University of Tokyo has many libraries, we advise you check the services provided by each library on the Library System Homepage.
http://www.lib.u-tokyo.ac.jp/koho/guide/liblist-e.html

* If you do not know which library is your home library, please ask. (See the back cover)

<table>
<thead>
<tr>
<th>Library (Floor/Telephone)</th>
<th>Faculty of Eng.</th>
<th>Grad. Sch. Eng.</th>
<th>Grad. Sch. IST</th>
<th>Other Members of the Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eng. Bldg. 1A (2F/03-5841-6087)</td>
<td>Civil Engineering</td>
<td>Civil Engineering</td>
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</tr>
<tr>
<td>Eng. Bldg. 1B (3F/03-5841-6207)</td>
<td>Architecture</td>
<td>Architecture</td>
<td></td>
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</tr>
<tr>
<td>Eng. Bldg. 2 (5F/03-5841-6315)</td>
<td>Mechanical Engineering, Mechano-Informatics, Precision Engineering, Information and Communication Engineering, Electrical and Electronics Engineering</td>
<td>Mechanical Engineering, Precision Engineering, Electrical Eng. and Information Systems Institute of Engineering Innovation</td>
<td>Information and Communication Engineering, Mechano-Informatics</td>
<td>VDEC, Other members of the Faculty</td>
</tr>
<tr>
<td>Eng. Bldg. 3 (1F/03-5841-7087,6519)</td>
<td>Systems Innovation, Applied Chemistry, Chemical System Engineering, Chemistry and Biotechnology</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Eng. Bldg. 5 (3F/03-5841-7403)</td>
<td>Applied Chemistry, Chemical System Engineering, Chemistry and Biotechnology</td>
<td>Applied Chemistry, Chemical System Engineering, Chemistry and Biotechnology, Bioengineering</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Eng. Bldg. 6 (1F/03-5841-6945)</td>
<td>Applied Physics, Mathematical Engineering and Information Physics</td>
<td>Applied Physics</td>
<td>Mathematical Informatics, Information Physics and Computing, Creative Informatics</td>
<td></td>
</tr>
<tr>
<td>Eng. Bldg. 7 (3F/03-5841-6613)</td>
<td>Aeronautics and Astronautics</td>
<td>Aeronautics and Astronautics</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sci. Bldg. 7 (3F/03-5841-4277)</td>
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<td></td>
<td>Computer Science, Information Science (Fac. Sci.)</td>
<td></td>
</tr>
<tr>
<td>Research Center for Advanced Science and Technology (RCAST) Library (Komaba II Campus/03-5452-5388)</td>
<td>Advanced Interdisciplinary Studies (AIS)</td>
<td></td>
<td>* If your laboratory is on the Hongo Campus, you can change your home library. (Please ask at the Eng. 2 Library or at the above libraries.)</td>
<td></td>
</tr>
</tbody>
</table>

* If your laboratory is on a campus different from where your department is located, your home library can be changed. Please consult with the libraries on the Komaba, Kashiwa or Shirokane Campuses.
Library Hours
Weekdays 9:30 am to 5:30 pm (Eng.2 is open until 7:00 pm - restricted to members of the university)
*The following libraries suspend counter service from 12:30 to 1:30 pm:
*Authorized users may enter the following libraries during the below-indicated extended hours
  - [Eng.3] Weekdays 8:00am-9:30am, 5:30pm-10:00pm [Eng.4] Weekdays 5:30pm-9:00pm
  - [Eng.5] Weekdays 5:30pm-10:00pm, Saturdays, Sundays 9:30am-10:00pm [Eng.6 Eng.7] 24/7 [Eng.14] Saturdays 12:00pm-3:00pm
Closed: Saturdays, Sundays, National Holidays, New Year’s Holidays (December 27th to January 5th), and during the period of Entrance Examinations *Libraries may also be closed for various events.

Registration

<table>
<thead>
<tr>
<th>Services available</th>
<th>User Registration</th>
<th>Application for the MyOPAC Delivery Request Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Borrowing, MyOPAC Log-in, Entering libraries in UTokyo (hold IC/ID card over the library entrance gates)</td>
<td>Document Delivery [fee-based]</td>
<td></td>
</tr>
<tr>
<td>Books delivery from other campuses [free of charge]</td>
<td>InterLibrary Loan [fee-based]</td>
<td></td>
</tr>
</tbody>
</table>

Apply at: Libraries for Engineering and IST
Your Home Library

You need: Your IC University ID Card

*If you do not have an IC University ID card, please present proof of affiliation and apply for a library card at the Eng.2 Library.

Borrowing
Books: Up to 5 books for 2 weeks (A loan renewal is allowed four times)
Present your IC University ID card or library card.

Photo copying
- Photocopying (private expense)
  - Eng.1B
  - Eng.5
  - UT CO-OP copy card
  - Faculty of Letters Copy Center card+Coin Copy
  - Coin copy

- Photocopying (university expense)
  - Prepaid card purchased at university expense
  - University expense application form (公費來館複寫申請書)
    - Please contact your home library in advance.
    - You need permission from your faculty advisor (responsible for payment).

Please mind your manners.
The following activities are prohibited:
- Eating, drinking, smoking, conversing on mobile phones, or taking pictures inside the library.
- Using an ID or library card that is not your own.
- Loaning borrowed materials to another person.
- Damaging or losing materials.
- Photocopying more than just a small portion of books.
- Making copies of software.
- Excessive downloading of electronic books and journals, databases, or any content contained therein.
- Transferring, distributing, and/or uploading data from electronic books, journals, and databases.
Finding Articles and Reading on the Internet

- **TREE (uTokyo REsource Explorer)**
  Search electronic journals, books, databases, U-Tokyo OPAC, and more.

- **Useful Databases**
  - CiNii Articles (Academic journals and transactions by academic societies in Japan)
  - Web of Science (Covers articles published in major academic journals)
  - Engineering Village (Covers a wide range of engineering-related fields)

- **GACoS**
  Gateway to search for documents and other academic information over the Internet

Getting Articles (Visit the library, Read on the Internet, Request delivery)

- **U-Tokyo OPAC**
  Search by books or journal titles and confirm the holding library.
  You can check the location of the holding library, open hours, and other information.

- **E-journal & E-book Portal**
  Search by electronic journals or book titles.

- **SSL-VPN Gateway, **(Authentication) Gateway Service
  Some e-Journals, e-books, and databases may be used from outside of the campus (pre-settings are required)

- **Delivery Services (pick up at your home library)**
  Book delivery from other campuses (free of charge)
  Document delivery from UTokyo Libraries (Photocopy/View PDF) [FEE-required]
  InterLibrary Loan (Photocopy/Borrow) from other universities [FEE-required]

- **MyOPAC**
  You can request delivery service from the Internet.
  Extend return dates for borrowing books, book purchase requests, and more.

Wireless LAN
Personal computers can connect to the internet with the Faculty of Engineering's wireless LAN and the UTokyo WiFi service, available in all libraries except the library in Science Building 7. To use UTokyo WiFi, you must first register for a UTokyo Account and then apply for wireless LAN use.

*For questions concerning UTokyo WiFi, please see the following website:
http://www.u-tokyo.ac.jp/ja/administration/dics/service/wifi.html

*In the library in Science Building 7, WiFi is available through the Graduate School of Information Science & Technology wireless LAN (members only) and UTokyo WiFi.

Group Study Room
Groups (until 12 people) may study together in the group study room at Eng.2 Library.
Faculty of Eng. wireless LAN, UTokyo-WiFi, a white board, and projector are available.
Eng.2 Library may reserve this room up to 2 weeks in advance.
For details: http://library.t.u-tokyo.ac.jp/eng2_e.php#group

Database Training Course
Introductory database training courses for students are held in spring and autumn.
You can learn how to search for books or journal articles with OPAC, e-journals, and other essential databases.
Various other courses are in General Library.

Reference
Library staff can answer questions on library usage and document searches.
You can also query by email or via the ASK service: (https://opac.dl.itc.u-tokyo.ac.jp/opac/ask/?lang=1).
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